

**ANNEX T RECORD KEEPING AND DOCUMENTATION FOR TRAFFIC MANAGEMENT PLAN**

	<b>Record Keeping and Documentation for Traffic Management Plan</b>	<b>Ver-00 DD/MM/YYYY</b>
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Documentation	Record keeping (Yes/ No)	Frequency	Responsible Personnel	Evidence/ Document reference and date	Remarks
Monitoring Checklist (Appendix I.3)	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Database of all vehicles and equipment	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Details of alternate public transportation routes due to Project activities	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Planned route diversions details	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Weekly	EHS Specialist		
Noise level monitoring	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Air quality monitoring	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Photo documentation of issues	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Photo documentation of mitigation adopted	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Incident register		Monthly	EHS Specialist		
Training log	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		
Complaint register	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	Monthly	EHS Specialist		